

	<b>17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020</b> Executive Name: <u>Shashank Bisoi</u> Mobile No.: <u>7024121639</u>	PIC of the freelancer
	This is to certify that <u>Manish Solanki</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: <u>2024090</u> Date of Issue: <u>28-11-24</u> Valid From: <u>28-11-24</u> to <u>7/3/25</u> Job Fieldwork Location: <u>INDORE</u> Mobile No: <u>9584380450</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

### Assignment letter

Freelancer Name <u>Manish Solanki</u> House Address <u>64 chandrabhaga</u> <u>Indore</u>	Job No: <u>20241158</u> Job Title: <u>Design</u> Fieldwork Location: <u>INDORE</u>	Freelancer Code: <u>MXIND</u> Reference No: <u>2024090</u> Date: <u>28-11-24</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
ONLINE IDI	Qual <u>INDORE</u>	<u>6</u>	<u>400</u>

The above stated assignment will start from 28-11-24 and end on 7-3-25. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 28/11/24

Name of signee: Manish Solanki

Signature:

(Signature)

Signed in the presence of:

1) Witness Name: Shashank Bisoi

Contact number: 7024121639

Signature: (Signature)

2) Witness Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Signature: \_\_\_\_\_





Name of the Freelancer:- Manish Solanki  
Address:- 64 Chandnagar, Indore  
Mobile No:- 9584380450

## BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.  
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,  
Indore - 452003  
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 16394  
Date: 12/3/25  
Freelancer Code: MXIND2024090

Towards my Charges/Fees against Assignment/stated below:

Job No: 20241158	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payble
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Job Title: Design  
Fieldwork Locations: INDORE

### Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing	6	400	2400/-
3- Main interview -			
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

### Other Fees/Charges

Supervision Charges

Executive Name: Shreshank Bisen  
EIC Employee ID: Date: Signature: MX2363 Shreshank Bisen

### Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:- 2400/-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment

Rupees in Words: Two Thousand Four Hundred Rupee.

### Summary

Assignment Number	Job No.	Segment	Centre	Data Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	2024 1158	Qual	INDORE	IDI					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Manish Solanki

Beneficiary Bank Account Number: 10269361671

E&OE

Beneficiary Bank Name: SBI

Beneficiary IFSC Code: SBIN0021090

Bill Received On:

Bill Checked & Cleared On:

(Signature & Date)

Approved by with date



# Fieldwork Quality Monitoring Sheets (FQMS)

Field Office: Indore

Name of Agency: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Pt. Coordinator: Shashank Bisen

Project Name: Design

Job #: 2024/1158

Center: Indore

Sample Size: 5

Job Type: Qualitative Resp. Type: \_\_\_\_\_

Shifting Date: 27/11/24 FW Start Date: 28/11/24

FW End Date: 7/12/25

Deadling On: \_\_\_\_\_

Final lot sent: 5

S. No.	Interviewer Name	No. of Interviews Done		Scrutiny		Accomplishments		Backchecks		B/C on Sup.		B/C on Pt. Coord		B/C by QC Dept	
		1	2	Sup.	Pt. Cor.	Manager	Sup.	Pt. Cor.	Manager	Sup.	Pt. Cor.	Manager	Sup.	Pt. Cor.	Manager
1	<u>Manish Sharma</u>	<u>5</u>													
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
Total															

Fieldwork Quality Norms : If Met put tick below that column, if not then put cross

AC	B/C	SC	AC	B/C	B/C on sup.	SC	AC	B/C	B/C on sup.	B/C on Pt. sup.	QC Exe.	SC	AC	B/C	B/C on sup.	B/C on Pt. sup.
	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>												

Supervisor

Pt. Coordinator

Ops Manager

Ops Head

QC Head

Signature

Date

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Date]

[Date]

[Date]

[Date]

[Date]

