

	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Mohd Rizwan</u> Mobile No.: <u>9310564500</u>	PIC of the freelancer
	This is to certify that <u>Sapna</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>29/4/2024</u> Valid From: <u>29/4/2024</u> to <u>29/5/2024</u> Job Fieldwork Location: <u>Delhi</u> Mobile No: <u>7678348680</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>SAPNA</u> House Address <u>B-51 Nehru Canal</u> <u>Convent Puri Kalkaji</u> <u>ji New Delhi-110019</u>	Job No: <u>20240304</u> Job Title: <u>DD Research</u> Fieldwork Location: <u>Delhi</u>	Freelancer Code: <u>DELF 2023-0007</u> Reference No: _____ Date: _____
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Dear Sir/Madam,
 This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.
 We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.
 (A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
<u>Sur</u>	<u>DD Delhi</u>	<u>6</u>	<u>250</u>

The above stated assignment will start from _____ and end on The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date:

Name of signee:

Signature:

Signed in the presence of:

1) Witness Name:

Contact number:

Signature:

2) Witness Name:

Contact number:

Signature:

From
Name of the Freelancer:- **SAPNA**
Address:- **B-51 Nehru Camp Convent Puri Kalkaji New Delhi - 110019**
Mobile No:- **7678348680**

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
17, Okhla Industrial Estate, Phase - III,
New Delhi - 110020
PAN No.: AAECM5086D

For Commercial Use:

Bill No: **29655**
Date:
Freelancer Code: **DELP 2023-0007**

Towards my Charges/Fees against Assignment/s stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240384			
Job Title: RD Research			
Fieldwork Locations: Delhi			

Fees for Assignment	Quantity	Rate	Amount
Data Collection Type & Segment			
1- Briefing charges			
2- Recruitment/Contact/Listing	6	250	1500
3- Main interview -			
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: **MD Razaan**

EIC Employee ID: **MX2273** Date: **8/6/24** Signature:

Totals

A) Fees for Assignment	Job No.	Task Code	Amount:-
	20240384		
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment **1500**

Rupees in Words: **One Thousand Five Hundred Only**

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240384	RD	Delhi	RD	6	0	1	6	

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: **AIDPN1850A**
Beneficiary Bank Account Name: **Bank of India**
Beneficiary Bank Account Number: **609410110004150**

Beneficiary Bank Name: **SAPNA**
Beneficiary IFSC Code: **BKID0006994**

E&OE

(Signature & Date)

Approved by with date

Bill Received On:

Bill Checked & Cleared On: