

Fieldwork Quality Monitoring Sheets (FQMS)


Field Office: Indore Name of Agency: Indore Supervisor Name: Mamish Salanki Pr. Coordinator: Amitesh Mishra
 Object Name: Flippi Experience Job #: 20241065 Center: Indore Sample Size: 20 Job Type: WhatsApp Link Resp. Type: WhatsApp Link
 Interviewing Date: 10.10.24 FW Start Date: 17.10.24 FW End Date: 27.10.24 Deadling On: 27.10.24 Final lot sent: yes

S. No.	Interviewer Name	No. of interviews Done		Scrutiny			Accompaniments			Backchecks			B/C on Sup.		B/C on Pr. Cord.		B/C by QC Dept.	
		1	2	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager
1	Alpana Nagraiya	20																
2	Mamish Salanki						2	1		4	5							
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
Total		20																

Fieldwork Quality Norms : IF Met put tick below that column, if not then put cross

AC	B/C	SC	AC	B/C	B/C on sup.	Ops Mgr	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.	QC Exe.	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.
✓	✓		✓	✓													

Signature: Mamish Supervisor
 Date: 14/11/24
 Signature: Amitesh Pr. Coordinator
 Date: 15/11/24
 Signature: Amitesh Ops Manager
 Date: 15/11/24
 Signature: Ops Head
 Date:
 Signature: QC Head
 Date:

	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>8109212129</u>	PIC of the freelancer
	This is to certify that <u>Alpana Nagraiya</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>16.10.24</u> Valid From: <u>17.10.24</u> to <u>27.10.24</u> Job Fieldwork Location: <u>Indore</u> Mobile No: <u>6387466321</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Alpana Nagraiya</u> House Address <u>Nehru Nagar</u>	Job No: <u>20241065</u> Job Title: <u>Flippi Experience Assessment</u> Fieldwork Location: <u>Indore</u>	Freelancer Code: <u>MXIND2024-090</u> Reference No: _____ Date: <u>17.10.24</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2F	Qualit - Indore	20	200

The above stated assignment will start from _____ and end on _____. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 17.10.24

Name of signee: Alpana Nagraiya

Signature: Alpana

Signed in the presence of:

1) Witness Name: Amrutesh Mishra


Contact number: 8109212129

Signature: Amrutesh

2) Witness Name: _____

Contact number: _____

Signature: _____

 marketxcel	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>8109212129</u>	PIC of the freelancer
	This is to certify that <u>Manish Solanki</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>16.10.24</u> Valid From: <u>17.10.24</u> to <u>27.10.24</u> Job Fieldwork Location: <u>Indore</u> Mobile No: <u>9584380450</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Manish Solanki</u> House Address <u>84, Chandrabhaga, Buni</u>	Job No: <u>20241065</u> Job Title: <u>Flippi Experience Assessment</u> Fieldwork Location: <u>Indore</u>	Freelancer Code: <u>MXIND2024-090</u> Reference No: Date: <u>17.10.24</u>
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Dear Sir/Madam,
 This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.
 We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.
 (A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2F	Quant - Indore	20%	Supervision

The above stated assignment will start from _____ and end on The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 17.10.24

Name of signee: Manish Solanki

Signature: Manish

Signed in the presence of:

1) Witness Name: Amrutesh Mishra

Contact number: 8109212129

Signature: Amrutesh

2) Witness Name: _____

Contact number: _____

Signature: _____

From
Name of the Freelancer:- Manish Solanki
Address:- 64, Chandrabhaga Suni
Mobile No:- 9584380480

BILL

For Commercial Use:

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

Bill No:

Date:

Freelancer Code: MXIND2024-090

Towards my Charges/Fees against Assignment/s stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20241065			

Job Title: Flippi Experience Assessment

Fieldwork Locations: Indore

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview - 90% supervision			800
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amjitesh Mishra

EIC Employee ID: Date: Signature: MX 2383 Amishag

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
			800

B) Supervision Charges	Amount:-

Grand Total (A+B) For Net Payment 800/-

Rupees in Words: Eight hundred Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paidinthis Invoice	Quantity Payable in Subsequent Invoices
20241065		whatsapp	Indore	f2f					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Manish Solonki

Beneficiary Bank Account Number: 10269361671

E&OE

Beneficiary Bank Name: State bank of India

Beneficiary IFSC Code: SBIN0021090

Bill Received On:

Bill Checked & Cleared On:

Manish

(Signature & Date)

Amishag
15/11/24

Approved by with date

From
Name of the Freelancer:- Alpina Nograiyg
Address:- Mehru Nagar Indore
Mobile No:- 8387466328

BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No:

Date: 15/11/24

Freelancer Code: MXIND2024-154

Towards my Charges/Fees against Assignment/s stated below:

Job No: 20241065	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
Job Title: Flippi Experience Assessment			
Fieldwork Locations: Indore			

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview -	20	200	4000
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amitesh Mishra

EIC Employee ID: Date: Signature: MX 2383 Amishag

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 4000/-

Rupees in Words: Four Thousand Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paidinthis Invoice	Quantity Payable in Subsequent Invoices
	20241065	Whatapp	Indore	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: AKDPN 0124F

Beneficiary Bank Account Name: Alpina Nograiyg

Beneficiary Bank Account Number: 124410100043084

Beneficiary Bank Name: Union bank of India

Beneficiary IFSC Code: UBIN0812447

E&OE

Alpina

(Signature & Date)

Amishag
15/11/24

Approved by with date

Bill Received On:

Bill Checked & Cleared On: