

Fieldwork Quality Monitoring Sheets (FQMS)

Field Office: Indore

Name of Agency: _____

Supervisor Name: _____

Pt Coordinator: _____

Amrutesh Mishra

Project Name: Grand Health Tale

Job # 20240924

Center: B...

Biological Sample Size: 100

Job Type: Quard

Resp. Type: _____

Shifting Date: 08.9.2024 FW Start Date: 18.09.24

FW End Date: 26.9.24

Deadling On: 30.9.24

Final 1st serd: 100

S. No.	Interviewer Name	No. of interviews Done		Scrutiny			Accompaniments			Backchecks			B/C on Sup.			B/C on Pt			B/C by QC Dept		
		1	2	Sup.	Pt Cor.	Manager	Sup.	Pt Cor.	Manager	Sup.	Pt Cor.	Manager	Sup.	Pt Cor.	Manager	Sup.	Pt Cor.	Manager	Sup.	Pt Cor.	Manager
1	Jyoti Handel	20	10				5			5	1										
2	Santosh Darda	26	18				4			5	2										
3	Chandni Gaitam	30	.				4			6	2										
4	Shashi Porpath	24	5				3			5	3										
5	Prityanka Shrivastav																				
6																					
7																					
8																					
9																					
10																					
11																					
12																					
Total																					

Fieldwork Quality Norms : IF Met put tick below that column, if not then put cross

	AC		B/C	Pr. Cord.	SC	AC	B/C	sup.	Ops Mgr	SC	AC	B/C	sup.	B/C on Pt. sup.	QC Exe.	SC	AC	B/C	sup.	B/C on Pt. sup.
	✓	✓																		

Supervisor

Signature: Prityanka

Date: 12/10/24

Pt. Coordinator

Signature: Amrutesh

Date: 16/10/24

Ops Manager

Signature: Amrutesh

Date: 16/10/24

Ops Head

Signature: _____

Date: _____

QC Head

Signature: _____

Date: _____

From
Name of the Freelancer:- Priyanka Shrivastav
Address:- Janta Quarter
Mobile No:- 9389 476680

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardashipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 22720
Date: 14/10/24
Freelancer Code: MAXIND 2023-059

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240924			
Job Title: Grand Health Study Talk			
Fieldwork Locations: Bhopal			

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main Interview -			
4- Main Interview- 30% Supervision			1700
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges 30% Supervision - 1700

Executive Name: Amrutesh Mishra

EIC Employee ID: Date: Signature: MX2383 Amrutesh

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment - 1700

Rupees in Words: One Thousand Seven hundred

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paidinthis Invoice	Quantity Payable in Subsequent Invoices
	20240924	Quart	Bhopal	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Priyanka Shrivastav

Beneficiary Bank Account Number: 805910110005013

Beneficiary Bank Name: Bank of India

Beneficiary IFSC Code: BKID0008859

E&OE

Priyanka

(Signature & Date)

Amrutesh

Approved by with date

Bill Received On:

Bill Checked & Cleared On:

From
Name of the Freelancer:- Bharti Porpanth
Address:- 51, Janta Quarter Indore
Mobile No:- 977-0458549

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No:
Date: 14/12/2023
Freelancer Code: MKIND 2023-058

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240924			
Job Title: Brand Health Study Talc			
Fieldwork Locations: Bhopal			

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges	1	250	250
2- Recruitment/Contact/Listing			
3- Main Interview -	24	55	1320
4- Main Interview-	5	40	200
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amnitesh Mishra

EIC Employee ID: Date: Signature: MX2383 Amnitesh

Totals

A) Fees for Assignment	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:- 1770

Grand Total (A+B) For Net Payment 1770 F

Rupees in Words: One Thousand Seven hundred Seventy Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
20240924		Quart	Bhopal	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Bharti Porpanth

Beneficiary Bank Account Number: 16312011005679

E&OE

Beneficiary Bank Name: Punjab National Bank

Beneficiary IFSC Code: PUNB 016 3110

Bharti


(Signature & Date)

Amnitesh
15/12/24

Approved by with date

Bill Received On:

Bill Checked & Cleared On:

 marketxcel	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: Amrutesh Mishra Mobile No.: 8109212129	PIC of the freelancer
	This is to certify that Bharti Porpanth registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: 12.9.24 Valid From: 12.9.24 to 26.9.24 Job Fieldwork Location: Bhopal Mobile No: 9770458548 Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name Bharti Porpanth House Address Janta Quarter	Job No: 20240924 Job Title: Brand Health Talk Fieldwork Location: Bhopal	Freelancer Code: MXIND 2023-059 Reference No: _____ Date: 12.9.24
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2 F	Quant - Bhopal	24	55
	Image Briefing	5	40
		1	250

The above stated assignment will start from _____ and end on _____. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: **12.9.24**

Name of signee: **Bharti Porpanth**

Signature: **Bharti**

Signed in the presence of:

1) Witness Name: **Amrutesh Mishra**

Contact number: **8109212129**

Signature: **Amrutesh**

2) Witness Name: _____

Contact number: _____

Signature: _____

From
Name of the Freelancer:- Chandni Goutam
Address:- Solanki Nagar
Mobile No:- 9244169086

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 22715
Date: 14/10/24
Freelancer Code: MXIND2023-063

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240924			
Job Title: Brand Health Study Tale			

Fieldwork Locations: Bhopal

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges	1	250	250
2- Recruitment/Contact/Listing			
3- Main Interview -	30	55	1650
4- Main Interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amitesh Mishra

EIC Employee ID: Date: Signature: MX2383 Amishra

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 1900/-

Rupees In Words: One Thousand Nine hundred Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240924	Quart	Bhopal	fgf					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Chandni Goutam

Beneficiary Bank Account Number: 34171562961

Beneficiary Bank Name: State bank of India

Beneficiary IFSC Code: SBIN0001371


E&OE

(Signature & Date)

Approved by with date

Bill Received On:

Bill Checked & Cleared On:

	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi - 110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>0109212129</u>	PIC of the Freelancer
	This is to certify that <u>Chandni Goutam</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>12.9.24</u> Valid From: <u>11.9.24</u> to <u>26.9.24</u> Job Fieldwork Location: <u>Bhopal</u> Mobile No: <u>9244169006</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Chandni Goutam</u>	Job No: <u>26240924</u>	Freelancer Code: <u>14214D2123-003</u>
House Address <u>Solanlei Nagar</u>	Job Title: <u>Brand Health Tale</u>	Reference No:
	Fieldwork Location: <u>Bhopal</u>	Date: <u>12.9.24</u>

Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2F	Quant - Bhopal	30	55
	Briefing	1	250

The above stated assignment will start from _____ and end on _____. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 12.9.24

Signed in the presence of:

Name of signee: Chandni Goutam

1) Witness Name: Amrutesh Mishra

Contact number: 0109212129

Signature: Amrutesh

Signature: Chandni

2) Witness Name: _____

Contact number: _____

Signature: _____

From
Name of the Freelancer: - Jyoti Hande
Address: - 64/5 - Panchsheelpur
Mobile No: - 9669229229

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposito Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 22716
Date: 14/10/24
Freelancer Code: MXIND2023-060

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240924			

Job Title: Brand Health Study Tale

Fieldwork Locations: Bhopal

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges	1	250	250
2- Recruitment/Contact/Listing			
3- Main Interview -	20	55	1100
4- Main Interview-	10	40	400
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amrutesh Mishra

EIC Employee ID: Date: Signature: MX2383 Amrutesh

Totals

A) Fees for Assignemt Job No. Task Code Amount:- 1750/-

B) Supervision Charges Amount:-

Grand Total (A+B) For Net Payment 1750/-

Rupees In Words: One Thousand Seven hundred Fifty Rupees

Summary

Assignment Number	Job No.	Segment	Contro	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240924	Quant	Bhopal	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Jyoti Hande

Beneficiary Bank Account Number: 885910110005813

Beneficiary Bank Name: Bank of India

Beneficiary IFSC Code: BKID0009859


E&OE

Jyoti
(Signature & Date)

Amrutesh
15/10/24
Approved by with date

Bill Received On:

Bill Checked & Cleared On:

	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>9109212129</u>	PIC of the freelancer
	This is to certify that <u>Jyoti Handel</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>9.9.24</u> Valid From: <u>12.9.24</u> to <u>21.9.24</u> Job Fieldwork Location: <u>Bhopal</u> Mobile No: <u>9669229229</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name: <u>Jyoti Handel</u>	Job No: <u>20240924</u>	Freelancer Code: <u>MXIND2129-060</u>
House Address: <u>64/5 Pardeshipura</u>	Job Title: <u>Brand Health Talk</u>	Reference No: _____
	Fieldwork Location: <u>Bhopal</u>	Date: <u>12.9.24</u>

Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
<u>F2F</u>	<u>Quant - Bhopal</u>	<u>20</u>	<u>55</u>
	<u>Bridging Image -</u>	<u>10</u>	<u>40</u>
		<u>1</u>	<u>250</u>

The above stated assignment will start from 12.9.24 and end on 21.9.24. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 12.9.24

Signed in the presence of:

Name of signee: Jyoti Handel

1) Witness Name: Amrutesh Mishra

Contact number: 9109212129

Signature: Amrutesh

Signature: Jyoti

2) Witness Name: _____

Contact number: _____

Signature: _____

From
Name of the Freelancer:- Santosh Devda
Address:- 1100, Bhagirathpura
Mobile No:- 9131 03 2202

BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshpura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No:

Date:

Freelancer Code: MXIND2023-032

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
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Job Title: Brand Health Study Talc

Fieldwork Locations: Bhopal

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges	1	250	250
2- Recruitment/Contact/Listing			
3- Main Interview -	26	55	1980
4- Main Interview-	18	40	720
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Amitesh Mishra

EIC Employee ID: Date: Signature: Mx 23 23 Amishag

Totals

A) Fees for Assignemt Job No. Task Code Amount:- 2950/-

B) Supervision Charges Amount:-

Grand Total (A+B) For Net Payment 2950

Rupees in Words: Two Thousand Nine hundred fifty Rupees.

Summary

Assignment Number	Job No.	Segment	Centre	Data Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240924	Execut	Bhopal	f2f					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Santosh Devda

Beneficiary Bank Account Number: 78012010022779

E&OE

Beneficiary Bank Name: CANARA BANK

Beneficiary IFSC Code: CNRB0017801

Bill Received On:


Bill Checked & Cleared On:

Santosh

(Signature & Date)

Amishag

Approved by with date 15/10/24

	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name : <u>Amrutesh Mishra</u> Mobile No. : <u>9109212129</u>	PIC of the freelancer
	This is to certify that <u>Santosh Devda</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: <u> </u> Date of Issue: <u>12.9.24</u> Valid From: <u>12.9.24</u> to <u>26.9.24</u> Job Fieldwork Location: <u>Bhopal</u> Mobile No: <u>9131832202</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Santosh Devda</u> House Address <u>1100, Bhagjiaath Pura</u>	Job No: <u>20240924</u> Job Title: <u>Brand Health Talk</u> Fieldwork Location: <u>Bhopal</u>	Freelancer Code: <u>MX1ND2023-092</u> Reference No: Date: <u>12.9.24</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2F	Quant - Bhopal	26	55
	Image Briefing -	1	40
			250

The above stated assignment will start from _____ and end on _____. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 12.9.24

Signed in the presence of:

Name of signee: Santosh Devda

1) Witness Name: Amrutesh Mishra

Contact number: 9109212129

Signature: Amrutesh

Signature: Santosh

2) Witness Name: _____

Contact number: _____

Signature: _____