

 marketxcel	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi - 110020 Executive Name: <u>Shashank Bisen</u> Mobile No.: <u>7024121639</u>	PIC of the freelancer
	This is to certify that <u>Sameer Khan</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: _____ Date of Issue: <u>30/12/24</u> Valid From: <u>30/12/24</u> to <u>31/12/24</u> Job Fieldwork Location: <u>Indore</u> Mobile No: <u>9752346610</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name: <u>Sameer Khan</u> House Address: <u>Newton No-11 Chikhli Chhindwara M.P</u>	Job No: <u>20240927</u> Job Title: <u>Tobacco Tobacco Phone</u> Fieldwork Location: <u>Indore</u>	Freelancer Code: <u>MXIND2023-07</u> Reference No: _____ Date: <u>30/12/24</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
IDI	IDI - Indore	1	250

The above stated assignment will start from 30/12/24 and end on 31/12/24. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 30/12/24

Name of signee: Sameer Khan

Signature: Sameer

Signed in the presence of:

1) Witness Name: Shashank Bisen

Contact number: 7024121639

Signature: [Signature]

2) Witness Name: _____

Contact number: _____

Signature: _____



From
Name of the Freelancer:- Sameer Khan
Address:- Newdom No. 11 Chikhli Chhindwara M.P
Mobile No:- 9752340610

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 4122577
Date: 4/12/23
Freelancer Code: MXIND 2023-071

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240927			

Job Title: Tobacco Track Phone

Fieldwork Locations: Indore

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview -	1	250	250/-
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: Shashank Bisen
EIC Employee ID: Date: Signature: MX2963 SBisen

Totals
A) Fees for Assignemt Job No. Task Code Amount:- 250/-

B) Supervision Charges Job No. Task Code Amount:-

Grand Total (A+B) For Net Payment

Rupees in Words: Two hundred Fifty Rupee.

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	2024 0927	IDI	Indore	22/11					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is:

Beneficiary Bank Account Name: Sameer Khan

Beneficiary Bank Account Number: 885610110006272

E&OE

Beneficiary Bank Name: Bank of India
Beneficiary IFSC Code: BKID0008856

Bill Received On:

Bill Checked & Cleared On:

(Signature & Date)

Approved by with date

Fieldwork Quality Monitoring Sheets (FQMS)

Field Office : Indore Name of Agency : Indore Supervisor Name : Shashank Bisen
 Project Name : Tataco Textile Project # : 20240923 Center : Indore Sample Size : 1 Job Type : Qualitative Res. Type : Qualitative
 Briefing Date : 30/12/24 FW Start Date : 30/12/24 FW End Date : 31/12/24 Dealing On : Final lot sent : 1

S. No.	Interviewer Name	No. of Interviews Done		Scrutiny			Accompaniments			Backchecks			B/C on Sup.		B/C on Pr. Cord.		B/C by QC Dept.	
		1	2	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager
1	Sameer Khan	1									1							
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
Total																		

Fieldwork Quality Norms : IF Met put tick below that column, if not then put cross

AC	B/C	SC	AC	B/C	B/C on sup.	Ops Mgr	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.	QC Exe.	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.
	✓																

Signature _____ Supervisor _____ Pr. Coordinator Sameer Ops Manager Shashank QC Head _____
 Date 4/1/25 _____