

Fieldwork Quality Monitoring Sheets (FQMS)


Field Office : Indore Name of Agency : Supervisor Name Pr. Coordinator : AMRITESH MISHRA
 Project Name : BHT Job # : 20240729 Center : BALASPUR Sample Size : 40 Job Type : Quart Resp. Type : QC
 Briefing Date : 19/7/2024 FW Start Date : 28/07/2024 FW End Date : 06/08/2024 Deadling On : 06/08/24 Final lot sent : 40

S. No.	Interviewer Name	No. of Interviews Done		Scrutiny			Accompaniments			Backchecks			B/C on Sup.		B/C on Pr. Cord.		B/C by QC Dept.	
		1	2	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Pr. Cor.	Manager	Sup.	Pr. Cor.	Manager	Manager
1	Pravin Sahy	3		2		1												
2	Sudhanjali Kantake	16					04	6		6								
3	Suman Vaidhe	21					06	5		3	1							
4	Satya Bandhe																	
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
Total		40																

Fieldwork Quality Norms : IF Met put tick below that column, if not then put cross

	AC	B/C	SC	AC	B/C	B/C on sup.	Ops Mgr	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.	QC Exe.	SC	AC	B/C	B/C on sup.	B/C on Pr. sup.
12		15	Pr. Cord.		12	1												

Signature 24/21 Supervisor Amish Pr. Coordinator Amish Ops Manager Amish Ops Head Amish QC Head Amish
 Date 30-8-24 20/8/24 21/8/24

 marketxcel	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>8109212129</u>	PIC of the freelancer
	This is to certify that <u>Pravin Sahu</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: <u>Date of Issue: 19/7/24</u> Valid From: <u>23/7/24</u> to <u>6/8/24</u> Job Fieldwork Location: <u>Bilaspur</u> Mobile No: <u>7974522667</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Pravin Sahu</u> House Address <u>ward No 11,</u> <u>Parawadih Dist-</u> <u>Dhamtari</u>	Job No: <u>20240729</u> Job Title: <u>BHT</u> Fieldwork Location: <u>BILASPUR</u>	Freelancer Code: <u>MXIND 2024-094</u> Reference No: Date: <u>19/7/2024</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F2F	Quant - Bilaspur	3	120

The above stated assignment will start from _____ and end on _____. The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 19/7/24

Name of signee: Pravin Sahu

Signature: Pravin
19/7/24

Signed in the presence of:

1) Witness Name: Amrutesh Mishra


Contact number: 8109212129

Signature: Amrutesh

2) Witness Name: _____

Contact number: _____

Signature: _____

 marketxcel	17, Okhla Industrial Estate Phase 3 Rd, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi -110020 Executive Name: <u>Amrutesh Mishra</u> Mobile No.: <u>8109212129</u>	PIC of the freelancer
	This is to certify that <u>Suman Walke</u> registered with us as a freelance supplier for conducting interviews and collecting data. He/She has been authorized to collect Market Research Data by Market Xcel as per project specific Assignment Letter. Reference No: <u> </u> Date of Issue: <u>19/7/24</u> Valid From: <u>23.7.24</u> to <u>6.8.24</u> Job Fieldwork Location: <u>Bilaspur</u> Mobile No: <u>9090955970</u> Address: This Authority Card is issued on the specific request of the freelance supplier to facilitate in his/her assignment.	
		(Card Holder's Signature)

Assignment letter

Freelancer Name <u>Suman Walke</u> House Address <u>16, Tarbahar Colony</u>	Job No: <u>20240729</u> Job Title: <u>BHT</u> Fieldwork Location: <u>BILASPUR</u>	Freelancer Code: <u>MXIND2024-111</u> Reference No: <u> </u> Date: <u>19/7/24</u>
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Dear Sir/Madam,

This has reference to the discussion we had with you regarding the assignment pertaining to the captioned subject matter and explained in detail at the project briefing which you had attended on.

We now offer you fees for the assignment and other associated fees as mentioned hereunder, on the terms and conditions mentioned below and overleaf.

(A) Fees for Assignment:

Data Collection Type	Segment - Center	Quantity (Nos)	Rate Rs. (Per Qty)
F 2 F	Quant - Bilaspur	21	120

The above stated assignment will start from and end on . The completed assignment should be delivered in required numbers/quantity through the device handed over to you for the data collection task in complete quantity and data be synced on daily basis so that data collected in the device is sent directly into the secured server. The device location should be always in active and GPS be captured live as communicated at the above stated briefing. Non-Compliance of agreed schedule may result in non-acceptance and may to rejection of the assignment in part/full without any further reference/intimation to you. This is not an employment but merely an assignment to you as a freelancer, and you are free to pursue any other vocation of your choice or work for any other person, and that no request from you for permanent/temporary employment in the Company shall be entertained in future. The Company reserves its right to terminate your assignment without showing any reason thereof.

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

Date: 19/7/24

Name of signee: Suman Walke

Signature: S. Walke

Signed in the presence of:

1) Witness Name: Amrutesh Mishra

Contact number: 8109212129

Signature: Amrutesh

2) Witness Name:

Contact number:

Signature:

From
Name of the Freelancer:- Satya Bandhe
Address:- Sairam Nagar
Mobile No:- 9909910316

BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.

13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003

PAN No.: AAECM5086D

For Commercial Use:

Bill No:

6704

Date: 30/08/24

Freelancer Code: MXIND 2024-112

Towards my Charges/Fees against Assignment/s stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240729			
Job Title: BHT			

Fieldwork Locations: BILASPUR

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview - Supervision 30%		-	1440
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges	30% Supervision 4800	-	1440
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Executive Name: Amitesh Mishra

EIC Employee ID: Date: Signature: MX 2303

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:- 1440

Grand Total (A+B) For Net Payment - 1440

Rupees in Words: One Thousand Four hundred Forty Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240729	Quant	Bilaspur	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: ATJPB5068K

Beneficiary Bank Account Name: SATYA BANDHE

Beneficiary Bank Account Number: 63045156550

Beneficiary Bank Name: State Bank of India

Beneficiary IFSC Code: SBIN 0012127

E&OE

Bill Received On:

Bill Checked & Cleared On:

(Signature & Date)

Approved by with date

From
Name of the Freelancer:- Satya Bandhe
Address:- Jainam Nagar
Mobile No:- 9909910316

BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 6708
Date: 30/8/24
Freelancer Code: MXIND 2024-112

Towards my Charges/Fees against Assignment/s stated below:

Job No: 20240729	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
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Job Title: BHT

Fieldwork Locations: BILASPUR

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview - Supervision 30%			1200
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: AMRITESH MISHRA

EIC Employee ID: Date: Signature: MX2303

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 1200

Rupees in Words: One Thousand Two hundred Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paidinthis Invoice	Quantity Payable in Subsequent Invoices
	20240729	Quant	Bilaspur	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: ATJPB50681K

Beneficiary Bank Account Name: SATYA BANDHE

Beneficiary Bank Account Number: 63645156550

E&OE

Beneficiary Bank Name: State Bank of India

Beneficiary IFSC Code: SBI IN0012127

SATYA

(Signature & Date)

Amishog

20/8/24
Approved by with date

Bill Received On:

Bill Checked & Cleared On:

From
Name of the Freelancer:- Pravin Sahu
Address:- WARD 11, Panewadih
Mobile No:- 7974522667

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 6707
Date: 30/8/24
Freelancer Code: MXIND2024-094

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240729			
Job Title: BHT			

Fieldwork Locations: Bilaspur

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main Interview -	3	100	300
4- Main Interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: AMRITESH MISHRA

EIC Employee ID: Date: Signature: MX 2383

Amishra

Totals

A) Fees for Assignment	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 300

Rupees In Words: Three hundred Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	20240729	Quant	Bilaspur	F2F					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: G12PS4432P

Beneficiary Bank Account Name: Pravin Sahu

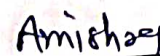
Beneficiary Bank Account Number: 31079022296

Beneficiary Bank Name: State bank of India

Beneficiary IFSC Code: SBIN0000361

E&OE


(Signature & Date)


Approved by with date 30/8/24

Bill Received On:

Bill Checked & Cleared On:

From
Name of the Freelancer:- Suman Walke
Address:- 16, Tarbhar colony
Mobile No:- 9098955990

BILL

Customer's Name & Address

To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 6706
Date: 30/01/24
Freelancer Code: MXIND2024-111

Towards my Charges/Fees against Assignment/stated below:

Job No:	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payable
20240729			

Job Title: BHT

Fieldwork Locations: BILASPUR

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main interview -	21	100	2100
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges			
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Executive Name: AMRITESH MISHRA

EIC Employee ID: Date: Signature: MX2383

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 2100

Rupees in Words: Two Thousand One hundred Rupees

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejectedby IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paidinthis Invoice	Quantity Payable in Subsequent Invoices
	20240729	Grant	Bilaspur	FLF					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: ABH PW 2079H

Beneficiary Bank Account Name: SUMAN WALKER

Beneficiary Bank Account Number: 31607506665

E&OE

Beneficiary Bank Name: State Bank of India

Beneficiary IFSC Code: SBIIN0012123

S. Walke
(Signature & Date)

Amrithesha
30/01/24
Approved by with date

Bill Received On:

Bill Checked & Cleared On:

From
Name of the Freelancer:- Sudhanshali Ramtelce
Address:- 207, Rail Vihar Colony
Mobile No:- 9303802142

BILL

Customer's Name & Address
To : MARKET XCEL DATA MATRIX PVT. LTD.
13/1, Old 7/1, 1st Floor, Pardeshipura, Opposite Shiv Dham Mandir,
Indore - 452003
PAN No.: AAECM5086D

For Commercial Use:

Bill No: 6705
Date: 30/01/24
Freelancer Code: MXIND2024-113

Towards my Charges/Fees against Assignment/stated below:

Job No: <u>20240729</u>	Original Assignment Number and Date	Revised Assignment Number and Date	Quantity And Amount Payble
Job Title: <u>BHT</u>			

Fieldwork Locations: BILAS PUR

Fees for Assignment

Data Collection Type & Segment	Quantity	Rate	Amount
1- Briefing charges			
2- Recruitment/Contact/Listing			
3- Main Interview -	<u>16</u>	<u>100</u>	<u>1600</u>
4- Main interview-			
5- Moderation/Translation/Transcription/Others (Specify).....			

Other Fees/Charges

Supervision Charges

Executive Name: AMRITESH MISHRA

EIC Employee ID: Date: Signature: MX 2303

Totals

A) Fees for Assignemt	Job No.	Task Code	Amount:-
B) Supervision Charges			Amount:-

Grand Total (A+B) For Net Payment 1600

Rupees in Words:

Summary

Assignment Number	Job No.	Segment	Centre	Date Collection Type	Quantity Synched/ Submitted	Quantity Rejected by IQC and Agreed by me	Invoice Quantity Accepted	Quantity Paid in this Invoice	Quantity Payable in Subsequent Invoices
	<u>20240729</u>	<u>Quant</u>	<u>Bilaspur</u>	<u>F2F</u>					

I solemnly declare the information mentioned herein (both sides of the page) is true and correct to the best of my beliefs and I agree with all terms and conditions.

My PAN Account Number is: AIMPR4563D
Beneficiary Bank Account Name: SUDHANSHALI RAMTELCE
Beneficiary Bank Account Number: 5740482059

Beneficiary Bank Name: Royal Mahindra Bank
Beneficiary IFSC Code: KKBK000133

E&OE

Sudhanshali
(Signature & Date)

Amrithesh
30/01/24
Approved by with date

Bill Received On:

Bill Checked & Cleared On: